

## Town of Oxford Subdivision Application

The application form shall be furnished by the Board, filled out by the applicant and shall include the following information: (Items marked with an "X" shall be required in all instances; items without an "x" may be required at the discretion of the Board.)

**Fees:** - Application for Subdivision fee: \$100.00. Engineering review, abutter notifications and publication at the applicant's expense.

- Application for amendment to Approved Subdivision; \$100.00. Abutters notifications, engineering review and publication at applicant's expense.

- Open space fee \$400/lot (see Subdivision Ordinance for the Municipality of Oxford, Section VIII. H.)

1. Name and address of owner.
2. Name and address of applicant (if other than owner).
3. If applicant is a corporation, state whether the corporation is licensed to do business in Maine, and attach a copy of Secretary of State's Registration.
4. Name of applicant's authorized representative.
5. Name, address, and number of Registered Professional Engineer, Land Surveyor, or Planner who prepared the plan.
6. Address to which all correspondence from the Board shall be sent.
7. Interest the applicant has in the parcel to be subdivided (option, land purchase contract, record ownership, *etc.* please attach).
8. Interest the applicant has in any property abutting the parcel to be subdivided.
9. State whether or not the subdivision covers the entire or contiguous holdings of applicant.
10. Location of property: map and lot (from Assessor's Office).
11. Current zoning of property.
12. Acreage of parcel to be subdivided.
13. Proposed method of sewage disposal and the results of an on-site soils investigation for each lot.
14. Soils report for entire area.
15. Names and mailing addresses of property owners within 500 feet of abutting parcel to be subdivided.
16. Indicate the nature of any restrictive covenants to be placed on the deeds.
17. Soil erosion and sediment control plan.

#### D. Subdivision Plan:

The subdivision plan shall be a map of the tract to be subdivided, certified by the Registered Land Surveyor and tied to established reference points. The plan shall not be less than 12" by 22" or more than 24 by 36". The subdivision plan shall include the following information and shall be drawn to a scale of 1" equals not more than 100 feet. (Items marked with an "X" shall be required in all instances; items without an "X" may be required at the discretion of the Board.)

- |     | Preliminary Plan | Final Plan |   |
|-----|------------------|------------|---|
| 1.  | <u>X</u>         | <u>X</u>   | Name of proposed subdivision; location of subdivision; name of subdivider; and signature and seal of Registered Land Surveyor.  |
| 2.  | <u>X</u>         | <u>X</u>   | Lot numbers.  |
| 3.  | <u>X</u>         | <u>X</u>   | Date, north point and graphic map scale.  |
| 4.  | <u>X</u>         | <u>X</u>   | Proposed lot lines with approximate dimensions and lot areas, and total area of land to be subdivided.  |
| 5.  | ___              | <u>X</u>   | Proposed lot lines with dimensions, bearing, deflection angles, radii and central angles sufficient to reproduce any line on the ground, lot areas and total area of land to be subdivided. |
| 6.  | ___              | ___        | Location of temporary markers to enable the Board to locate each lot readily and appraise the basic lot layout in the field.  |
| 7.  | ___              | <u>X</u>   | Location of permanent markers, both natural and man-made.   |
| 8.  | <u>X</u>         | <u>X</u>   | Location of all parcels to be dedicated to public use and the dedication.   |
| 9.  | <u>X</u>         | <u>X</u>   | Names of abutting property owners.  |
| 10. | <u>X</u>         | <u>X</u>   | Location of wetlands and areas subject to storm flooding.   |
| 11. | <u>X</u>         | <u>X</u>   | Location of all required soils investigation test pits.   |
| 12. | <u>X</u>         | <u>X</u>   | Location and size of existing buildings.  |
| 13. | ___              | <u>X</u>   | Suggested location of buildings or building envelope, subsurface sewage disposal systems and wells.   |
| 14. | ___              | <u>X</u>   | Location of all natural features or site elements to be preserved.  |
| 15. | <u>X</u>         | <u>X</u>   | Location of any existing water courses and other essential existing physical features.  |
| 16. | <u>X</u>         | <u>X</u>   | Location and size of any existing sewer and water mains and other utilities location: location and size of culverts and drains.   |

Prelim-  
inary Final  
Plan Plan

- 17. X X Location, names and widths of existing and proposed streets, highways, easements and rights-of-way.
- 18. X X Contour lines at 5-foot intervals (or other interval as specified by the Board).
- 19. X X A soil erosion and sediment control plan for construction and for permanent control.
- 20. X     Proposed uses of property.
- 21.         Other information not indicated above as required by the Board.  
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- 22.     X Suitable space to record on the approved Plan the date and conditions of approval, if any. This space shall be similar to the following:

Approved by the Municipality of Oxford Planning Board:

Conditions: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

**E. Accompanying Information or Documents**

The Board may require the following accompanying documents or information to be included with the Plan:

1. Statement of financial and technical capability.
2. Statement from the Fire Chief as to the ability to provide adequate fire protection.
3. Plans, profiles, and cross-sections for roadways, sidewalks, and storm drainage facilities.
4. Other information or documents not indicated above, as specified by the Board.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date